

6/16/2020

VACCO Industries has updated their policy for In Process Inspection.

The Source Inspection form located on the VACCO website at the enclosed link ([QF-SI-001](#)), may be used for this request.

The Supplier shall send an e-mail to source@vacco.com, the **Buyer and Supplier Quality** to request In Process Source Inspection when required using QF-SI-001 based on the highlighted details below.

- The e-mail shall also include an inspection report that includes at a minimum the following:
 - Quantity measured
 - Sampling inspection may be performed in accordance with ANSI/ASQC Z1.4 (normal, Level II, single sampling procedures)
 - Serial numbers listed if applicable
 - VACCO PO, Line item, part number, revision, listed on the Inspection Report
 - Date measurements were taken
 - Name of person preparing the report
 - All certification numbers listed for material and any completed testing
 - All affected measurement results for those dimensions prior to the final processing/machining recorded.
 - Multiple parts shall have the results listed as a range
 - Finish dimensions (if applicable) and visual inspection shall be 100%
 - Measurements that apply after final processing/machining shall be listed and results shall be left blank
- A Supplier Quality Team member or an Inspector will review the information
- Approval of this inspection report will be sent to the Supplier and the Buyer
- The Supplier shall send this approval with the final shipment.
- In Process source Inspection is required for the following:
 - POs that require QFD7.1A (See VI-QFD-001 on the VACCO website)
 - Drawings that require dimensions prior to coating/plating
 - Drawings that have dimensions prior to bending, machining, final slotting/cutting
 - Drawings that have dimensions that cannot be measured after final machining and/or processing

Requests should be processed within 24 hours during the normal working days. Since VACCO does not work on Fridays, please plan accordingly to ensure that delivery dates are met.

Birgitta Stocking - Supplier Quality Manager