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VI-PUR-009		
Issue Date:	Rev. Date: 02/06/2013	
12/08/10	Rev: 2.0	
Approved By:		
Emerita Tucker, Supervisor, Purchasing		
Rohit Kalra, Manager, Quality Engineering		

# 1. Purpose and Scope

# Purpose

To document and control the revision of those contractual and internal quality requirements that are required to be flowed down to suppliers and subcontractors.

#### Scope

This instruction is applicable to those internal clauses related to the quality requirements that are published on purchase requisitions, purchase orders and on the Internet for supplier and subcontractor access. This document is <u>not</u> intended to define or control the usage of clauses.

#### 2. Definitions

N/A

#### 3. Responsibilities

It is the responsibility of the Purchasing Supervisor or assigned designee to update Internet web page upon approved changes.

#### 4. Authority

Changes are required to be submitted through standard document change request process and must be approved by the Purchasing Supervisor or assigned designee and the Supplier Quality Manager or assigned designee.

#### 5. Clauses

#### Q0001 401(LESS F,K,V,R),506

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(less F,K,V,R),506.

#### Q0002 401(LESS F,K,V,R),506,907,910

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order:401(less F,K,V,R),506, 907 and 910.

#### Q0003 401(B,D,E),506,902

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401B, D, E, 506, and 902.

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# Q0004 401(A,C,I),506,902

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401A, C, I, 506, and 902.

# Q0005 401(A,B,D,E,P),506,902,903

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401A, B, D, E, P, 506, 902 AND 903.

# Q0006 401(A,B,D,E,P),506,902

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401A, B, E, D, P, 506, and 902.

# Q0007 401(LESS R),506,605,902,903,907,911

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(LESS R), 506, 605, 902, 903, 907 and 911.

# Q0008 401(LESS R),506

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(LESS R), 506.

#### Q0009 401(LESS R),506,605,902

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(LESS R), 506, 605, and 902.

#### Q0010 401G,506

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401G, 506.

#### Q0011 401M,506,

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401M, 506.

#### Q0012 401(LESS R),506,902

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(LESS R), 506, and 902.

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# Q0013 401(LESS R),506,901

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(LESS R), 506, and 901.

# Q0014 401(LESS R),506,603,902,911

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(LESS R), 506, 603, 902 and 911.

#### Q0015 401(LESS R),506,605

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(LESS R), 506, 605.

# Q0016 401G,506,902

The following Quality Clause from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401G, 506, 701, and 902.

# Q0017 401(LESS F,K,V,R),506

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(LESS F,K,V,R),506.

# Q0018 401(LESS F,K,V,R),506,911

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order:401(LESS F,K,V,R),506, and 911.

#### Q0019 401(B,M),506,902

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401B,M, 506, and 902.

#### Q0020 401(B,E,M),506,902

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401B,E,M, 506, and 902.

#### Q0021 506,902

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 506, and 902.



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# Q0022 506

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 506.

# Q0023 401(B,D,E), 506

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 B,D,E, and 506.

# Q0024 401G, 506, and 902

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401G, 506, and 902.

# Q0025 401(A,B,C,D,E,J,L,P), and 506

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401A,B,C,D,E,J,L,P, and 506.

# Q0026 (BLANK- NOT USED)

# Q0027 401(LESS F,K,V,R), 506, 909 and 912

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401(LESS F,K,V,R), 506, 909 and 912.

# Q0028 401(LESS F,K,V,R), 506, and 912

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (LESS F,K,V,R), 506, and 912.

# Q0029 401(LESS F,K,V,R), 506, 907, 912

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (LESS F,K,V,R),506, 907 and 912.

# Q0030 401F, 506

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401-F, and 506.



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#### Q0031 401(LESS F,K,V,R), 506, 910

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (LESS F,K,V,R),506, and 910.

# Q0032 401(LESS F,K,N,V,R), 506

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (LESS F,K,N,V,R),and 506.

# Q0033 401(D,E), 506A, 608, 609, 918, 921A(4), 921B, 921C, 923A, 923B

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (D, E), 506A, 608, 609, 918, 921A(4), 921B, 921C, 923A and 923B.

# Q0034 401(D,E), 506A, 601A, 601B, 608, 609, 918, 921A(2), 921B, 923A, 923B

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (D, E), 506, 601A, 601B, 608, 609, 918, 921A(2), 921B, 923A and 923B.

#### Q0035 506, 806, 921B, 923A

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 506, 806, 921B and 923A.

# Q0036 506A, 806,921(B)1, 923A

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 506A, 806, 921B(1) and 923A.

#### Q0037 401(LESS F,K,N,V,R), 506, 921A(1), 923A, 923B

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (LESS F,K,N,V,R),506, 921A(1), 923A and 923B.

# Q0038 401(LESS F,K,N,V,R), 506, 921A(2), 923A, 923B

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (LESS F,K,N,V,R),506, 921A(2), 923A and 923B.



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# Q0039 401(LESS F,K,N,V,R), 506, 921A(1), 921B, 923A, 923B.

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (LESS F,K,N,V,R),506, 921A(1), 921B, 923A and 923B.

# Q0040 401(LESS F,K,N,V,R), 506, 921A(1), 921B, 921(B)1, 923A, 923B.

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (LESS F,K,N,V,R),506, 921A(1), 921B, 921(B)1, 923A and 923B.

# Q0041 401(B, D, E), 506, 902, 903, 907

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order:401 (B, D, E), 506, 902, 903 and 907.

# Q0042 506, 806, 921B, 921 B(1), 921C, 923A

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 506, 806, 921B, 921B(1), 921C and 923A.

#### Q0043 506, 806, 923A

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 506, 806 and 923A.

# Q0044 401(B, D, E), 506, 902, 903, 910

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (B, D, E), 506, 902, 903 and 910.

# Q0045 401(B, D, E), 506, 902

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (B, D, E), 506, and 902.

# Q0046 401(B, D, E), 506, 902, 903, 907, 910

The following Quality Clauses from the Purchasing Notations Manual (VI-PNM101B-09/10/12) apply to this purchase order: 401 (B, D, E), 506, 902, 903, 907 and 910.

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# Q0047 401(A,B,C,D,E),506, 923A and 923B.

The following Quality Clauses from the Purchasing Notations Manual VI-PNM101B-09/10/12) apply to this purchase order: 401 A,B,C,D,E, 506, 923A and 923B

# Q0048 701

The following Quality Clause from the Purchasing Notations Manual VI-PNM101B-09/10/12) apply to this purchase order: 701.

#### Q0049 702

The following Quality Clause from the Purchasing Notations Manual VI-PNM101B-09/10/12) apply to this purchase order: 702.

# Q0050 801

The following Quality Clause from the Purchasing Notations Manual VI-PNM101B-09/10/12) apply to this purchase order: 801.

#### **Q0051 Basic Certification Of Conformance**

Supplier must include with each shipment a signed certificate of conformance or compliance to the requirements of the VACCO purchase order and references. Certification must include VACCO purchase order number, the part number or catalog number with dash number if applicable, and revision of product supplied, quantity, and a supplier lot, work order, sales order, or other number through which all quality records necessary to verify conformance can be traced. Quality records must be available for VACCO review upon request.