

ISO 9001 & AS 9100 Certified 10350 Vacco Street, South El Monte, CA 91733 TEL (626) 443-7121 FAX (626) 442-6943 WEB www.vacco.com

Effective 10/5/20

Dear Valued Supplier,

This letter is to communicate to you VACCO's requirements when a non-conformance is identified at VACCO.

Our internal process requires that the VACCO Buyer send to the Supplier a copy of the Nonconformance Report (NCM) and a request for authorization to return via e-mail. If there are questions or objections to the nonconformance, then the supplier shall respond in writing to the request within **2 working days**.

The Supplier is required to provide the authorization within **2 working days**. If there is no response, the parts will be returned to the Supplier at the Supplier's expense without a RMA (Return material authorization) number.

Thank you for your compliance to this requirement.

VACCO Management Team