

Instruction: <b>VI-PUR-013</b>	Page 1 of 3
Issue Date: 12/09/2010	Rev. Date: 01/08/2020 Rev. Num.: 2.1
Approved by: Manager, Purchasing Manager, Supplier Quality Specialist, VACCO Management System	

## Terms and Conditions Clauses: T0001 - T0009

### 1. Purpose and Scope

#### Purpose

To document and control the revision of clauses imposed on suppliers and subcontractors as related to penalties.

#### Scope

This instruction is applicable to those internal clauses related to penalty requirements that are published on purchase requisitions, purchase orders and on the Internet for supplier and subcontractor access. This document is **not** intended to define or control the usage of clauses.

### 2. Definitions

N/A

### 3. Responsibilities

It is the responsibility of the Purchasing Supervisor or assigned designee to update the internet web page upon approved changes.

### 4. Authority

Changes are required to be submitted through standard document change request process and must be approved by the Purchasing Supervisor or assigned designee and the Supplier Quality Manager or assigned designee.

### 5. Clauses

#### T0001 101,108,109,110

The following terms and conditions clauses apply to this purchase order: 101, 108, 109 and 110.

Nonconforming materials: items received that are not in conformance with drawing or purchase order requirements and need to be corrected or accepted by VACCO Industries may be subject to back charges for corrective or MRB actions taken by VACCO Industries. (Continued)

---

---

## Terms and Conditions Clauses: T0001 - T0009

VACCO Industries is committed to providing a work environment that is free of discrimination and harassment including sexual harassment. VACCO Industries expects all its employees as well as visitors to our facility to conduct themselves in a professional manner.

Complaints of unprofessional behavior or harassment by any party will be thoroughly investigated. If the allegations of harassment are substantiated, the company will take swift and appropriate action.

The data attached/enclosed may contain information (including technology and technical data) which is subject to the U.S. International Traffic In Arms Regulations (ITAR) or Export Administration (EAR). This information may not be exported, released, or disclosed to foreign persons either inside or outside the United States without first obtaining the proper U.S. Export License or written authorization. In addition, the information and articles herein are either patented or proprietary, and the copying or reproduction thereof is prohibited without VACCO's written consent. Any request for modification to this purchase order must and shall be requested thru the buyer referenced on this purchase order. Failure to do so will make such request null and void. Acceptance of such requests will be acknowledged by formal modification to the purchase order.

### **T0002 101,102,103,108,109,110,112**

The following Terms and Conditions clauses apply to this purchase order: 101, 102, 103, 108, 109, 110 and 112.

Nonconforming Materials: Items received that are not in conformance with drawing or Purchase Order requirements and need to be corrected or accepted by VACCO Industries may be subject to back charges for corrective OR MRB actions taken by VACCO Industries.

### **T0003**

Nonconforming Materials: Items received that are not in conformance with drawing or Purchase Order requirements and need to be corrected or accepted by VACCO Industries may be subject to back charges for corrective OR MRB actions taken by VACCO Industries.

**T0004** (Blank) Not Used

**T0005** (Blank) Not Used

**T0006**

FAR NET ACCESS

FAR CLAUSES:

<http://www.acquisition.gov/far/>

NASA FAR CLAUSE SUPPLEMENT:

<http://www.hq.nasa.gov/office/procurement/regs/nfstoc.htm>

MSFC CLAUSES:

[http://ec.msfc.nasa.gov/doing\\_business/](http://ec.msfc.nasa.gov/doing_business/)

**T0007**

VACCO Industries is committed to providing a work environment that is free of discrimination and harassment including sexual harassment. VACCO Industries expects all its employees as well as visitors to our facility to conduct themselves in a professional manner. Complaints of unprofessional behavior or harassment by any party will be thoroughly investigated. If the allegations of harassment are substantiated, the Company will take swift and appropriate action.

**T0008**

The data attached/enclosed may contain information subject to the ITAR or EAR. This information may not be exported, released, or disclosed to foreign nationals without first complying with the export license requirements of the ITAR and EAR. Articles described herein are either patented or proprietary - partial copying or reproduction of this article and attachments are prohibited without prior consent.

**T0009 101,108,109,110**

The following Terms and Conditions clauses apply to this purchase order: 101, 108, 109 and 110.